

# CASTLE EATON PARISH COUNCIL

**MEETING of the PARISH COUNCIL held on  
WEDNESDAY, JUNE 22, 2016, at 7.30pm in the Village Hall.**

## MINUTES

### PRESENT

Cllr W Hughes (chairman)  
Cllr D Sainsbury (vice-chairman)  
Cllr L Saunders  
Cllr B James  
Cllr S Gruszka  
Cllr Mrs M Penny  
A Gorton (clerk)

### 1 APOLOGIES FOR ABSENCE

There were no apologies received.

### 2 DECLARATION OF INTEREST

The chairman stated that the general declaration made at an earlier meeting was still applicable, but individual Councillors should make a specific declaration of interest when a relevant agenda item was reached.

### 3 COMMUNITY BENEFIT FUND

3.1 The clerk reported that two invoices had been received for work undertaken on the Village Hall and which were in agreement with earlier approval by the Parish Council, viz

Lockmasters	£354.00
CE Village Hall for JC Electrical	£1,700.00

It was proposed by Cllr James and seconded by Cllr Sainsbury that the payments be made and cheques signed.

3.2 The chairman brought to the attention of the Parish Council two quotes for undertaking laying of tarmac, one area for a cycle rack in front of the Village Hall door and one area alongside the Village Hall for disabled access by the side door. The cycle rack project had been approved by the Parish Council at an earlier meeting with an estimated cost of £2,000. However, once the tarmac company has the equipment on site the disabled access strip would not cost much more and the two projects could actually be combined for around the same cost.

In the ensuing discussion, concern was expressed about the visual impact of laying tarmac on the gravel at the front of the Village Hall and whether it conformed to the regulation which requires all surfaces to be porous.

The quotations are from	<b>Gibbs Asphalt</b>	<b>£2,500+VAT</b>
	<b>SBC</b>	<b>£2,100 inc VAT</b>

The chairman recommended that the SBC quotation be approved and this was

AGREED unanimously

**4 FINANCE –ANNUAL RETURN**

4.1 The chairman read Section 1, Governance Statement of the Annual Report, and each section was AGREED serially by the Parish Council.

The chairman and clerk signed the section

4.2 Two cheques for signature were presented by the clerk, viz  
Village Internet (annual payment for hosting the Council’s website) **£100**  
Mrs E Newman (internal audit 2016) **£30**

It was agreed UNANIMOUSLY that Mrs Newman should be thanked for her work, for which the Parish Councillors are grateful.

**5 DATE OF NEXT MEETING**

This will be on August 25 at 7.30pm in the Village Hall

Signed ..... (chairman)

..... (clerk)

..... (date)

