



CASTLE EATON PARISH COUNCIL

Minutes of the Annual Meeting of the Castle Eaton Parish Council 6th May 2021

Present

Cllr D Naidu (Chairman)

Cllr D Sainsbury (Vice-Chairman)

Cllr A Keate

Cllr L Saunders

Cllr R Wilkins

T. Whyborn (Clerk)

Approx 20 villagers

1. Appointment of Chairman

RW Proposed DN as Chairman seconded by AK, DN accepted role as Chairman.

2. Appointment of Vice Chairperson

KD proposed RS as Vice Chairperson, RS accepted, DN explained the criteria for becoming a Vice Chairperson, as RS is not currently a Councillor, she could not be a Vice-Chairman. DN invited an application for next year's elections.

DN proposed DS as Vice-Chairman, seconded by RW. DS accepted role of Vice-Chairman.

3. Declarations of Interest

None Declared

4. Minutes of Meeting 18th March 2021

Minutes circulated, agreed and signed by Chairman, passed to Clerk. No matters arising from the minutes.

5. Parking Issues

Parking is becoming increasingly difficult in the village. The issue may be being exacerbated by COVID; there is an increase in Thames Path walkers, dog walkers, tradespeople and the success of the Red Lion all add to this issue. Residents are finding it increasing difficult to park. Another issue is the inconsiderate and dangerous parking, such as parking on pavements which blocks the way for push chairs and wheelchair users. Emergency Services may also have issues passing through the village where the roads are narrow.

KB – Traffic calming measures should be considered for the whole village and would SBC consider a traffic calming measure.

DN – Reported that the traffic survey results that were carried out earlier in the year by SBC which had shown that the traffic was not exceeding speed limit. KD would like the speed monitoring closer to Droveaway, as this seems to be where the main speed problems appear to be happening.

DS – Although these were valid points, we should concentrate on the Agenda item.

LS – Hi-lighted that we have already looked at this earlier in the year and the findings were not showing any issues.

RS – There are eight staff cars everyday which RS suggested could be accommodated by the VH, this had been refused.

EW – Put forward a suggestion of parking on the field to the left-hand side of the pub, however RS said that this would be very unlikely to be allowed due the removal of the stone wall. RS hi-lighted that they are using every possible space in the current carpark. EW expressed concerns about the danger of people walking into the road when leaving the Red Lion.

6. Planning Matters

None Received

AD Update – No changes are known, all information is currently with Wiltshire Highways and SBC, the delay may be due to current elections, or applicant looking at further details.

7. Finance – Annual Return

As a Parish Council we are obliged to have our accounts audited, to comply to all regulations a new Auditor has been appointed. As our turnover is less than £25k we don't have to be externally Audited. All Information has been circulated to the Councillors.

a. Internal Auditors Report 2020 – 2021

This was satisfactory except a VAT issue raised by the Internal Auditor where an item in the VAT return had been claimed incorrectly. This will be rectified in the next VAT return, therefore Auditor signed it off. Details approved by all, signed by Chairman DN.

b. Accounting Statement 2020- 2021

No questions from anyone, approved by all, signed by Chairman DN on behalf of Parish Council.

c. Annual Governance Statement 2020-2021

DN described each section, no questions were raised, it was approved by all and therefore signed by Chairman DN on behalf of the Parish Council.

d. Certificate of Exemption 2020 – 2021

As our Expenditure is less than £25k we can apply for exemption, this was agreed by all Councillors and signed by Chairman DN on behalf of the Parish Council.

e. Approval of Payments

| | |
|---------------------------------------|------------|
| WALC Annual Subscriptions | -£105.88 |
| Wix Calendar (R Wilkins) | -£39.93 |
| Grass Cutting | -£1,692.00 |
| Non Standard Expected Payments | |
| Audit | -£150.00 |
| Environmental Group (ST) | -£745.65 |

All payments agreed and ratified.

f. **Bank Statement Reconciliation**

Bank Statement Approved

| Treasurers Account | | | | |
|-----------------------------------|-------------------------|---------------------------|------------------|-------------------|
| Transactions | | | | |
| Date | Transaction Type | Memo/Description | Amount | Balance |
| Beginning Balance 18/03/21 | | | | £7,026.88 |
| 18/03/2021 | Expenditure | Quickbooks | -£20.40 | £7,006.48 |
| 29/03/2021 | Expenditure | T M WHYBORN | -£621.23 | £6,385.25 |
| 19/04/2021 | Expenditure | WALC Annual Subscriptions | -£105.88 | £6,279.37 |
| 19/04/2021 | Expenditure | Wix Calendar (R Wilkins) | -£39.93 | £6,239.44 |
| 19/04/2021 | Expenditure | Grass Cutting | -£1,692.00 | £4,547.44 |
| 20/04/2021 | Expenditure | QuickBooks | -£20.40 | £4,527.04 |
| 23/04/2021 | Deposit | Precept | £8,581.10 | £13,108.14 |
| 28/04/2021 | Expenditure | T M WHYBORN | -£621.23 | £12,486.91 |
| | | Total Transactions | £5,460.03 | |
| Closing Balance 30/04/21 | | | | £12,486.91 |
| CBF Account | | | | |
| Transactions | | | | |
| Date | Transaction Type | Memo/Description | Amount | Balance |
| Beginning Balance 18/03/21 | | | | £40,310.10 |
| 09/04/2021 | Deposit | INTEREST (GROSS) | £0.34 | £40,310.44 |
| | | Total Transactions | £0.34 | |
| Closing Balance 30/04/21 | | | | £40,310.44 |

8. **AOB**

B, on behalf of the Red Lion, added that, in relation to the parking issue, MS had looked for planning permission for 10 parking spaces. Unfortunately, this was refused due to the wall being in a conservation area. There had also been an application for three additional parking spaces at the rear of the Red Lion, but these too had been refused.

9. **Date of next Meeting**

21st July 2021 in the Village Hall

Meeting was adjourned at 8.20pm by Dinesh Naidu – Chairman

Minutes submitted by: Teresa Whyborn - Parish Clerk

Approved by: Dinesh Naidu - Chairman

