

CASTLE EATON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting

22nd May 2023

Present

Cllr C Williams - Chairman

Cllr S Cooper Caine – Vice Chairman

Cllr P Hall

Cllr L McVey

Cllr M Patrick

T. Whyborn (Clerk)

Four residents

1. Apologies for absence

None

2. Declarations of Interest

None declared.

3. Approval of Minutes of previous Meeting – 3rd April 2023

Approved, signed, and passed to the Clerk.

4. Matters arising from Minutes of Previous meeting – 3rd April 2023

See Traffic Issue 5.a

5. Items for Discussion

a. Traffic Survey Update

Cllr S Cooper Caine and Cllr P Hall met with two Councilors from Highworth and Head of Swindon transport Jonathon Harris approximately six months ago.

The report that was requested has yet to be received.

One of the issues was an improvement of parking on the road outside The Red Lion, which can get very congested due to the success of the pub. John Harris suggested liaising between the Red Lion SBC and the Parish Council. Dates received for the meeting have been submitted by John Harris for w/c 6th June, Cllr P Hall will organise the meeting between the Red Lion, Parish Council and Jonathon Harris.

No feedback has been received from SBC regarding any of the other ideas from the traffic survey.

Cllr S Cooper Caine spoke to David Price regarding parking at the Village Hall.

Priority of parking is as follows:-

1. Users of the village hall
2. Residents with permits. The residents receive email notifications of when there is an event at the Village Hall. Resident G Williams who runs bookings for the village hall is copied in, Cllr C Williams to check with G Williams and D Price regarding the list which is emailed out.

The minibus is now parked in the pub carpark to free up space on the road. On busy days the minibus is parked elsewhere.

Issues raised by residents in the Recess.

Resident B Wicks raised concerns regarding the large lorries coming through the village. One of the issues is that signs are covered in foliage the signs belong to Gloucestershire Council who have been contacted previously about the problem. It is also hard to distinguish between which lorries are for access (which is allowed). This issue could be being exacerbated by works taking place around the village.



6. Finance – Annual Return

a. Internal Auditors Report 2022/2023

Agreed, C. Williams Chairman, passed to Clerk.

b. Accounting Statement 2022/2023

Agreed, signed by C Williams Chairman, passed to Clerk.

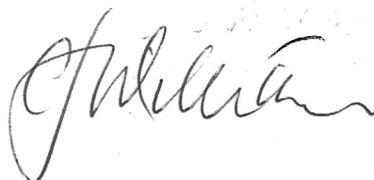
c. Annual Governance Statement 2022/2023

Agreed, signed by C Williams Chairman, passed to Clerk.

d. Certificate of exemption 2022/2023

Agreed, signed by C Williams Chairman, passed to Clerk.

e. Bank Statement Reconciliation 2022/2023

A handwritten signature in black ink, appearing to read 'C. Williams', is written over the page. The signature is fluid and cursive.

Castle Eaton Parish Council Bank Reconciliation			
Financial Year Ending 31/03/2023			
Receipts and Payments			
Current Account-1529286	8,477.62		
Deposit Account-01200108	500.00		
CBF Account-71707268	36,594.52		
Opening Balance @ 01.04.22	45,572.14		
Receipts		Payments	
Name	Net Amount	Name	Net Amount
Precept	£17,414.70	Annual Council Memberships	87.81
Other Income		Annual Insurance	127.83
VAT Refund	£654.96	BKV Spend	17.50
Bank Interest	£60.94	CBF Laings Foundry	662.08
Total Receipts	£ 18,130.60	Election Costs	120.00
		Fireworks	125.00
		Golden Jubilee	3,901.63
		Grass Cutting	1,452.00
		I.T. Costs	496.00
		Internal Audit	150.00
		Total Payroll Expenses	8,363.38
		Playing Field	4.00
		Post Office	250.00
		Village Hall booking	8.00
		Village Hall Grant	4,573.00
		VH Chairs	1,669.50
		VAT	1,103.78
		Total Expenditures	23,111.51
Balances C/fwd From 31.03.22			
Current Account-1529286	8,477.62		
Deposit Account-01200108	500.00		
CBF Account-71707268	36,594.52		
	45,572.14		
Opening @ 01.04.22	£ 45,572.14		
Receipts	£ 18,130.60		
Payments	-£ 23,111.51		
Closing Balance @ 31.03.23	£ 40,591.23		



Treasurer Account					
Transaction Date	Transactio	Transaction Description	Debit Amount	Credit Am	Balance
Opening Balance					10,157.22
11/04/2023		Interest		0.32	10,157.54
13/04/2023	FPO	Audit	150.00		10,007.54
20/04/2023	DD	Quickbooks	22.80		9,984.74
21/04/2023	BGC	Precept		9,177.50	19,162.24
28/04/2023	SO	T M WHYBORN	643.19		18,519.05
09/05/2023		Interest		0.28	18,519.33
10/05/2023	FPO	GRASS CUTTING	2,396.40		16,122.93
12/05/2023	FPO	COMMUNITY FIRST Insurance	129.23		15,993.70
12/05/2023	FPO	VILLAGE HALL ROOM HIRE	16.00		15,977.70
12/05/2023	FPO	WALC Subscription	101.48		15,876.22
12/05/2023	FPO	WALC SxLCC Subscription	15.00		15,861.22
CBF Account					
Transaction Date	Transactio	Transaction Description	Debit Amount	Credit Am	Balance
Opening Balance					29,934.01
11/04/2023		INTEREST (GROSS)		18.94	29,952.95
09/05/2023		INTEREST (GROSS)		17.03	29,969.98

8. Planning Applications

None Received.

9. AOB

None

10. Date of Next Meeting

Possible dates 10th July or 17th July TBC

Meeting was adjourned at 7.58pm by Cllr Colin Williams – Chairman

Minutes submitted by:



Teresa Whyborn - Parish Clerk

Approved by:

Cllr Colin Williams - Chairman

