



## **CASTLE EATON PARISH COUNCIL**

### **Minutes of the Annual Parish Council Meeting of the Castle Eaton Parish Council**

**19<sup>th</sup> May 2025**

#### **Present**

Cllr C Williams - Chair

Cllr S Cooper Caine – Vice Chair

Cllr L McVey

Cllr M Patrick

Cllr N Waddicor

T. Whyborn (Clerk)

Two residents

#### **1. Confirmation of Chair and Vice Chair**

Cllr S Cooper Caine confirmed that she is happy to continue as Vice Chair. Cllr C Williams is happy to continue as Chair.

#### **2. Apologies for absence**

None

#### **3. Declarations of Interest**

Vice Chair, S Cooper Caine declared an interest as Trustees of the Village Hall, for any issues pertaining to the Village Hall.

**4. Minutes of previous Meeting – 17<sup>th</sup> March 2025**

Minutes agreed and signed by Chair passed to Clerk.

**5. Matters arising from the Minutes of Meeting – 17<sup>th</sup> March 2025**

None raised.

**6. Items for discussion**

**a. AD Plant**

Since the meeting on the 11<sup>th</sup> of February 2025, which was called by the Applicant. There have been no updates from any of the interested parties, Swindon Borough Council, or the Applicant.

**RECESS - Residents may raise any matter related to the work of the Parish Council.**

Nothing raised.

**7. Finance - Annual Returns**

**a. Annual Governance Statement 2024-2025 (Section 1 – P5)**

Signed by Chair and Clerk

**b. Internal Auditors Report 2024-2025 (P4)**

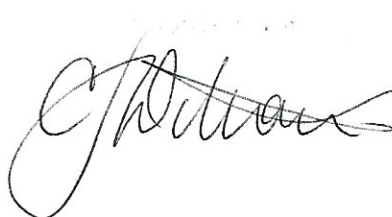
Signed by Internal Auditor

**c. Accounting Statement 2024- 2025 (Section 2 - P6)**

Signed by Chair and Clerk

**d. Certificate of Exemption 2024 – 2025 (P3)**

Signed by Chair and Clerk



## 8. General Finance

### a. Bank Statements

Transaction Date	Transaction Description	Debit Am	Credit Am	Balance
<b>Opening Balance 1/4/25</b>				<b>13,837.44</b>
08/04/2025	DAVID NEWMAN GRASS CUT	2,550.00		11,174.82
08/04/2025	WALC SUBS 25/26	112.62		11,287.44
09/04/2025	Interest		0.41	11,175.23
15/04/2025	Precept		10,387.35	21,562.58
22/04/2025	Audit 24/25	150.00		21,412.58
22/04/2025	Quickbooks	25.56		21,387.02
22/04/2025	VH LEASE 1973-1998		25.00	21,412.02
22/04/2025	Village Hall Post Office 2024-2026	500.00		21,912.02
28/04/2025	T M WHYBORN	791.70		20,120.32
29/04/2025	SERVICE CHARGES	4.25		20,116.07
09/05/2025	Interest		0.34	20,116.41
<b>Closing Balance 16/5/25</b>				<b>20,116.41</b>

Transaction Date	Transaction Description	Debit Am	Credit Am	Balance
<b>Opening balance 1/4/25</b>				<b>17,267.42</b>
09/04/2025	INTEREST (GROSS)		14.19	17,281.61
09/05/2025	INTEREST (GROSS)		11.84	17,293.45
<b>Closing Balance 16/5/25</b>				<b>17,293.45</b>

Agreed by all Councillors.

### b. Ad Hoc Payments

No adhoc payments



**9. Planning Applications**

None Recieved

**10. AOB**

No AOB

**11. Date of next Meeting**

23<sup>rd</sup> June 2025

Meeting was adjourned at 8pm by Cllr Colin Williams – Chair

Minutes submitted by: Teresa Whyborn - Parish Clerk

Approved by: Cllr Colin Williams - Chair

A handwritten signature in black ink, appearing to read 'C. Williams', is written over the printed name 'Cllr Colin Williams - Chair'.