



CASTLE EATON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting of the Castle Eaton Parish Council 13th October 2025

Present

Cllr C Williams - Chair

Cllr S Cooper Caine – Vice Chair

Cllr L McVey

Cllr M Patrick

T. Whyborn (Clerk)

Six residents, Cllr S Weisinger

1. Apologies for absence

Cllr N Waddicor

2. Declarations of Interest

Vice Chair, S Cooper Caine declared an interest as Trustee of the Village Hall, for any issues about the Village Hall.

Chair C Williams is the representative for the Parish Council to the Village Hall.

3. Minutes of previous Meeting – 1st September 2025

Minutes agreed and signed by Chair passed to Clerk.

4. Matters arising from the Minutes of Meeting – 1st September 2025

Nothing Raised.

5. Items for discussion

a. AD Plant

Cllr S Weisinger sent email to T Buxton and R Bell Planning SBC, formally requesting the application to be refused and an update to be provided to the Parish Council meeting.

Cllr S Weisinger had separate meetings with R Bell and T Buxton, both appear disposed to recommend refusal or request the application be withdrawn.

b. Bridleway

No updates have been received, emails sent, 24th September and 10th October to Martin Fry and Cllr N Gardiner.

c. InPost

A resident asked Councillor M Patrick to put forward the feasibility of installing an InPost locker at the Village Hall.

The final placement of the locker will be determined by both its size and accessibility considerations.

Concerns were expressed about potential disturbances for nearby residents, particularly regarding nighttime noise and vehicle lights.

It was suggested that the installation could benefit village residents who either do not drive or prefer not to travel to other locations for similar services.

InPost would cover all installation and maintenance costs, in addition to paying a monthly rental fee. This payment could be allocated towards the maintenance of the Playpark.

This is an issue for the Village Hall, resident D Saunders will put it on the agenda for the next Village Hall meeting.

Chair C Williams to email Clerk at Blunsdon for information regarding their experience.

d. Village Hall Communication

Letters and emails from a solicitor have been received by the Parish Council concerning alleged damp ingress attributed to the Village Hall. To date, no supporting evidence has been provided. This matter will be addressed at the upcoming Village Hall meeting.

6. Planning Applications

None received

RECESS - Residents may raise any matter related to the work of the Parish Council.

Defibrillator – Resident N Warminger suggested adding signage at village entry points to direct people to the defibrillator, which was agreed upon. Approval was given for printing costs of informational leaflets and for purchasing paediatric pads. N Warminger will provide details to Clerk T Whyborn. PC to contact SBC regarding signage.

Junction School Lane and The Street – Resident J Smith raised a concern about the junction between School Lane and the Street and requested that a mirror be installed on the lamppost directly opposite the street. In previous years, the resident located behind the sign did not grant permission for this installation.

Previous efforts to implement traffic calming measures were unsuccessful due to insufficient interest from SBC.

Councillor S Weisinger will request another speed assessment with the aim of initiating Speed Watch.

It was suggested that 20mph signage could be implemented throughout the village, and that the existing 30mph entrance signs appear faded. Clerk T Whyborn will consult with SBC regarding this matter.

7. General Finance

a. Budget 2026/2027

The provisional budget was reviewed by Councillors; a final figure is outstanding regarding the Village Hall grant this will be provided after the Village Hall AGM.

b. Bank Statements

Transaction Date	Transaction Description	Debit Amou	Credit Amou	Balance
Opening Balance 27/08/25				14,026.91
28/08/2025	T M WHYBORN	791.70		13,235.21
29/08/2025	Bank Charges	4.25		13,230.96
09/09/2025	Interest		0.28	13,231.24
18/09/2025	Quickbooks	25.56		13,205.68
19/09/2025	Precept payment		10,387.34	23,593.02
22/09/2025	Village Hall	10.00		23,583.02
26/09/2025	Laptop	349.00		23,234.02
29/09/2025	T M WHYBORN	791.70		22,442.32
29/09/2025	Bank Charges	4.25		22,438.07
Closing balance 06/10/25				22,438.07
CBF				
Transaction Date	Transaction Description	Debit Amou	Credit Amou	Balance
Opening Balance 27/08/25				17,325.88
09/09/2025	INTEREST (GROSS)		9.59	17,335.47
11/08/2025	INTEREST (GROSS)		10.96	17,325.88
Closing balance 06/10/25				17,325.88

Agreed by all Councillors.

c. Ad Hoc Payments

Castle-eaton.com domain 3-year renewal is due in November, payment approved.

Councillors agreed to the purchase of a new laptop for Clerk T Whyborn

8. AOB

It is anticipated that the VCC will no longer be operational next year. Discussions will take place regarding where the funds currently held by the VCC will go. The VCC funds pay for the playpark insurance and maintenance.

9. Date of next Meeting

2nd December 2025

Meeting was adjourned at 8pm by Cllr Colin Williams – Chair

Minutes submitted by: Teresa Whyborn - Parish Clerk

Approved by: Cllr Colin Williams - Chair